Key #_____
Deposit Ck. #_____
Rent Ck. #_____

PERRY TOWNSHIP RENTAL AGREEMENT

Please send a $_____ deposit within 10 days or your date will not be reserved.

Send to: Perry Township
2770 W. Ellsworth Rd.
Perry, Mi. 48872

PLEASE PRINT AND FILL OUT COMPLETELY:

APPLICANT'S NAME_____

ADDRESS_____ZIP CODE_____

PHONE NUMBER_____DATE OF APPLICATION_____

PURPOSE FOR USE:_____

DATE TO BE USED_____TIME: FROM 9 A.M. TO_____

CHARGE FOR USE: RENT $_____ DEPOSIT $_____

********** THIS IS A SMOKE FREE FACILITY **********

** PLEASE READ CAREFULLY AND COMPLETELY BEFORE SIGNING **

You must comply with all the following terms and conditions. This agreement is not valid unless approved. You must abide by the rules and regulations given to you or ALL or a percentage of your deposit will be withheld. If damage exceeds your deposit you will be charged according to the decision of the Perry Township Board.

To receive the township rental rate, the person whom the event is for must be a resident or taxpayer of Perry Township or immediate family member of a resident or taxpayer, (Mother, Father, Sister, Brother, Daughter, Son, or Grandchild.)

If you want to decorate the day before your event, an additional rental fee of $50.00 is required.

In exchange for the privilege of using the Township facilities for the purposes indicated on the above dates and times, the Applicant signing agrees and promises the following:

To clean the Township Hall inside as well as the grounds and put trash into dumpster.

To reimburse and pay the Township of Perry for any damage to the premises, building, equipment and grounds caused by Applicant's use. All tables and chairs will be inspected for damage after each rental. This means you could forfeit your whole deposit. If damages are more than your deposit, you will be billed for the damages.

To use only the assembly room, kitchen facilities, and restrooms in said building during the above-indicated period.

To return the hall and premises to the condition in which it existed when Applicant's use began.

To indemnify and hold harmless the Township of Perry against any and all liability to persons or property brought within the hall or upon the property of the Township by Applicant, its members, agents, or anyone acting on the Applicant's behalf.

NO alcoholic beverages may be SOLD on the premises. If alcoholic beverages are served, no tickets to the event may be sold, nor any other form of cost sharing shall be allowed. The Applicant is personally responsible for any underage drinking or intoxicated person on the premises. NO alcoholic beverages are allowed at any graduation parties.

If alcohol is being served at your function, you shall provide, at your sole expense, liability insurance, including property damage with a $500,000 limit. You must present a certificate of proof insurance (called an accord form) and this must be presented at the time you pick up the keys for your rental, or NO keys will be issued. Contact you Homeowners insurance company and ask for an Accord form for the date you will be using the hall.
Name of insurance company_____

You may pick up the key and pay your rent of the Tuesday or Wednesday before your rental from 9 am to 4 pm. When you are done, leave the key in the mail slot at the west side of the building or on the kitchen table. You may not enter on day of rental before 9 am, no exceptions.

_____ _____

Signature of Applicant Accepted & Approved: Township Board

Please fill out the following if applying for the township rental rate:

NAME:_____

ADDRESS: _____ZIP CODE_____

WHO IS THE EVENT FOR? _____

WHAT TYPE OF EVENT ARE YOU HOSTING? _____

HOW MANY PEOPLE ARE YOU ESTIMATING WILL ATTEND? _____

WHO SHOULD RECEIVE THE DEPOSIT REFUND? _____
NAME

_____
ADDRESS CITY ZIP CODE

If the event you are hosting is not for you, is the person for whom the hall is rented a township resident, taxpayer, or immediate family member? _____
NAME

PLEASE READ THE RULES; AND IF YOU AGREE TO COMPLY WITH THE RULES, PLEASE SIGN HERE_____