

# PERRY TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY

## MONTHLY MEETING - JANUARY 18, 2018

Meeting was called to order by Chairman Bob Piro at 7:07 PM

Members Present: Bob Piro, Joe Audia; Brian Pfeifle, Adam Elsesser, Mark Fulks

Members Absent – Angela Falzon & Robert Taylor

Approval of the Agenda: Motion to approve the agenda by Brian Pfeifle; seconded by Fulks. All ayes.

Public Comments: None

Review & Approval of the Minutes: Motion made by Brian Pfeifle to accept the minutes; seconded by Joe Audia. All supported.

Treasurer's report: Discussed several items from the Treasurer's report by Brian Pfeifle. Troy Parmalee, Township Treasurer took the report back to 11/2/17; Brian noted that the Lighting Project down payment (\$20,000) was issued on 1/17/18 to Consumers Energy. He stated the balance as of 1/18/18 is \$211,092.30. Joe Audia made a motion to accept the Financial Report; seconded by Adam Elsesser to accept the report. All Ayes.

Discussed the FY 17/18 budget amendment recommended by the Treasurer. It centered on increasing the Account 830-446-973 Lansing Road Lighting to \$80,000; Decrease 830-299-980 Contingencies to \$106,890 (difference of \$70,000).

Following the discussion, Joe Audia made the motion to accept the amendments to this years' budget, Brian Pfeifle seconded. Roll call vote -- Piro – yes; Elsesser – yes; Audia – yes; Pfeifle yes; Fulks – yes; All ayes.

OLD BUSINESS: Lansing Road Lighting Project - Discussed the down payment to Consumers Energy for \$20,000 so the steel poles could be ordered; The check has been sent. Bob Piro asked about the suggestion by Angie Falzon at the last meeting to see about getting the electrical box connections near the bottom of the poles installed for plugs. The board discussed the fact that it would be a good idea to have the outlets installed & to contact Consumers Energy to make sure the wiring/outlets will be installed. Fulks stated that he would send an email to Ryan Anderson, Consumers Energy this evening to have him assure us the electrical box would be on the poles.

NEW BUSINESS:

1. 2018 Budget Approval – due 4/1/18; The Board discussed the values and totals for each account. Discussed the type of lights presently on Bennett Drive and were wondering what type of replacement lamps are used. Mark Fulks stated he would get with our rep from Consumers Energy and get the details and see if more energy efficient lamps could be installed. Joe Audia noted the budgeted amounts are in line and to keep the totals as presented in the handout by the Treasurer.

BUDGET ADOPTION – A motion was made by Adam Elsesser to accept the FY 2018 Budget as presented; Seconded by Brian Pfeifle. Roll Call vote: Audia – yes; Fulks – yes; Elsesser – yes; Piro – yes; Pfeifle – yes. All ayes.

2. DDA Membership term renewal – Robert Piro presented the Board with his letter dated 1/17/18 confirming his interest in remaining on the DDA Board for an additional 4 years. Fulks presented a letter dated 1/16/18 from Heidi Stout, The Shift Shop in Perry asking to be considered for the DDA Board by the Township Board.
3. It was discussed that the Township Board had received a resignation letter from George Huffman and accepted at the Board's monthly meeting, 1/3/18.
4. Discussed the Vice Chair vacancy with the passing of Sid Grinnell. Following discussion; it was determined that Adam Elsessor and Joe Audia would both be willing to serve - so Chairman Piro directed Brian Pfeifle to perform the "flip of the coin" to determine the winner – Heads – Adam Elsessor; Tails – Joe Audia. With the flip of the coin – Heads gave the "nod" to Adam Elsesser. Therefore, congratulations to Adam Elsesser, Vice Chairman.

ELECTION OF OFFICERS: Officer position elections were discussed by Chairman Piro; it was decided after reviewing the DDA Rules and By-Laws to have the ELECTION OF OFFICERS at our MONTHLY MEETING IN APRIL which would be consistent with the beginning of our Fiscal Budget Year. All ayes.

Next Meeting Date: April 19, 2018 – at which we will have the Election of Officers at 7 PM at the Township Hall

Adjourned: A Motion to adjourn by Joe Audia to Adjourn; seconded by Brian Pfeifle at 8:08 PM. All ayes.

Respectfully Submitted,

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Mark Fulks, P.E. Supervisor  
Perry Township

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