

PERRY TOWNSHIP – DOWNTOWN DEVELOPMENT AUTHORITY

MONTHLY MEETING MINUTES – May 12, 2021

Call to order: Meeting was called to Order by Chairman - Bob Piro at 6:30 PM

Pledge to flag – the pledge to the US Flag was performed.

Required Informational Meeting on DDA Activities – called to order at 6:32 PM – no guest(s) present – meeting closed at 6:33 PM.

Roll call: Present: Bob Piro, Robert Taylor, Brian Pfeifle, Mark Fulks, Adam Elsesser, Joe Audia

Absent: Angela Falzon, Kris Morse. Stacey Matthews

Guest Attendee: Justin Horvath, SEDP - Owosso

Opportunity of the Public to address the DDA Board: none

Approval of Minutes from January 20, 2021 meeting -meeting notes were reviewed by the board. Brian Pfeifle moved to approve the Minutes seconded by Robert Taylor. All Ayes.

Treasurer's Report: Was distributed for the period 1/1/21 – 5/12/21 by Brian Pfeifle and reviewed by the Board; Balance of \$198,031.86. Joe Audia made the motion to approve the Treasurer's Report as presented; seconded by Adam Elsesser. All Ayes.

Old Business:

- 1) Pavement discussion – Rose Blvd – clarify road repair responsibility. Discussed the fact that Rose Blvd has received little if any maintenance since its installation in 2005 and Bob Piro, Brian Pfeifle and Joe Audia suggested that the letter presented to the DDA Board by the Treasurer was inaccurate in several areas. This road is used by many customers of the area as well as business persons and should be maintained by the county and/or township. Taxes are being paid each year and really nothing to show for it. They suggested that I get ahold of our Township Attorney and discuss this with him and have him attend the next DDA Meeting in July, 2021.

New Business:

- 1) Update on SEDP activities – water line project update – Justin Horvath presented and update on the funding from the EDA that additional funding is coming back and the application is ready to resubmit soon.
- 2) Update of DDA Activities – details outlined in next several business items.
- 3) Lighting Project – West side of Lansing Road – Mark Fulks outlined his contact with Consumers Energy and MDOT on the style/type of poles and they detailed that steel poles and underground power can be installed on the west side of

- Lansing Road similar to what we did on the East side. He noted that a new person at MDOT (Evan) noted that Consumers Energy would be the one to apply for the Permit through MDOT for us. They would be the owners of the poles/lights. So this was good news for us. Mark explained to the Board that he discussed this with Kristen Greenwood from Consumers Energy and she is going to begin working on the Permit application for us.
- 4) Lansing Road Lighting - another pole was hit and broken a month or so ago and Consumers have removed it from the ditch and put a caution cone up; they have ordered a replacement pole and LED lamp for us. Rafael was going to be at our meeting to give an update but had an emergency at Consumers. He will call me next week and give an update. Several members of the DDA would like him to secure at least two (2) SPARES to have on hand for us.
 - 5) DDA 2020 Budget Final Report – the report was reviewed by the DDA Board and Joe Audia made a motion to approve; seconded by Brian Pfeifle. All Ayes.
 - 6) DDA Budget for 2021-2022 – was reviewed by the Board for approval. Bob Piro made a motion to approve the Budget; seconded by Adam Elsesser. All Ayes.
 - 7) DDA Accomplishments for FY2020 – it was noted that our DDA Accomplishments will be posted ON-LINE for the community. A change in the last item under 37 metal poles with LED lights...should read “from Rose Blvd to Elsesser’s Auto Repair” (instead of from Bennett Drive).
 - 8) DDA Activities and Goals – for the Perry Township website – the Board reviewed the goals and noted that the Lansing Road Project should read “the Lansing Road Lighting Project”. Also, the last item should be listed - "Rose Blvd road repair project”.
 - 9) DDA sign – the Board discussed a couple ideas for a sign to identify our DDA district. Some suggested the sign(s) be installed on either side of Lansing Road. Others suggested that we not attach it to the memorial sign across from Adam’s garage. Another idea was just to make sure a MAP of our DDA district was included on the website.

Public Comments: none

Next Regular Meeting Date: July 21, 2021 at 6:30 PM.

Adjournment: Brian Pfeifle made the motion to adjourn; seconded by Robert Taylor. All Ayes The DDA Meeting was adjourned at 7:50 PM.

Minutes prepared by:

Mark Fulks, P.E., Supervisor
Perry Township