

Perry Township  
Regular Meeting Minutes  
April 7, 2021

**Present:** Mark Fulks, Supervisor; Kelly Schmidt, Clerk; Troy Parmalee, Treasurer; Mark Fraser and Frances Griffith Trustees.

**Guests:** Justin Horvath and John Plowman.

The Supervisor opened the meeting with the pledge to the flag.

The **agenda was approved** with additions. Parmalee moved; Fraser seconded. All ayes Carried.

The **March 3, 2021 minutes were approved**. Fraser moved; Griffith seconded. All ayes Carried.

**SSESA:** 19 runs for the month; 47 runs in Perry Township for the year and 252 total SSESA runs for the year.

The **financial statement was approved** to pay the bills. Fraser moved; Griffith seconded to approve. Roll Call: Fulks, Fraser, Griffith, Schmidt, Parmalee. All ayes Carried.

UNFINISHED BUSINESS:

- None

NEW BUSINESS:

- The **FOIA Procedures & Guidelines and FOIA Fee Schedule was updated by resolution**. Fraser Moved; Fulks seconded. Roll Call: Parmalee, Fulks, Fraser, Griffith, Schmidt. All ayes Carried.
- Supervisor Fulks gave the **March Board of Review update** with 10 veterans exemptions, 3 poverty exemptions and 2 appeals.
- The Township Planning Commission gave a recommendation to the Township Board regarding the **Slocum Variance Application** to allow a commercial driveway to serve a Self-Service Storage Facility on a county road. The Planning Commission recommended that the driveway be allowed on Winegar Rd, but that the Slocums would need to make Winegar Rd from M-52 a class A road to the driveway. The Township Board reviewed this recommendation and agreed. A letter will be sent to the ZBA. Parmalee moved; Griffith seconded. All ayes Carried.
- An **audit extension to continue with Clark Schaefer Hackett Business Advisors** to conduct the Township Audits was approved for 5 years in the amount per year \$5700, \$6000, \$6300, \$6600, \$6900 starting 2021. Fraser moved; Fulks seconded. Roll Call: Fulks, Fraser, Griffith, Schmidt, Parmalee. All ayes Carried.
- The host for the Townships website has resigned. Three bids were reviewed and the bid from **STG (Shumaker Technology)** in the amount of \$1499 to set up a **website** redesign (one-time cost) and \$599/ year support, hosting & maintenance of the website was

approved. Parmalee moved; Fraser seconded. Roll Call: Fraser, Griffith, Schmidt, Parmalee, Fulks. All ayes Carried.

- The Board approved **Jeff Harris to serve as an alternate on the SESA Board**. Parmalee moved; Griffith seconded. Roll Call: Griffith, Schmidt, Parmalee, Fulks, Fraser. All ayes Carried.
- The City of Perry requested the Township to donate a **picnic table for the roadside park** on South M-52 at old Perry Center. The Board approved the purchase of a picnic table not to exceed \$250. Parmalee moved; Griffith seconded. Roll Call: Schmidt, Parmalee, Fulks, Fraser, Griffith. All ayes Carried.
- The Township Board reviewed multiple bids to **re-landscape around the Township Hall**. The bids were done in phases; 1) removal of overgrown shrubs 2) replanting. The project was tabled due to the cost.
- The Township Board approved the **purchase of 288 cemetery flags and 50 flag holders** in the amount of \$549 plus shipping. Parmalee Moved; Schmidt seconded. Roll Call: Parmalee, Fulks, Fraser, Griffith, Schmidt. All ayes Carried.
- After inspection of the **Locke Drain**, it has been determined that certain maintenance must be performed. This project will exceed the \$5000 limit/mile for maintenance. The Township Board approved by resolution for the Shiawassee County Drain Commission to exceed the normal maintenance limit and to **levy a special assessment** allowed by law to cover the additional cost for the maintenance of the Locke Drain. Fraser Moved; Griffith seconded. Roll Call: Fulks, Fraser, Griffith, Schmidt, Parmalee. All ayes Carried.
- The Township Board has received a contribution request from **MAGNET. \$2000** was approved. Schmidt Moved; Fraser seconded. Roll Call: Fraser, Griffith, Schmidt, Parmalee, Fulks. All ayes Carried.
- The Township Board approved the following **2020-2021 Budget amendments**: General Fund, increase Board of Review salaries by \$400 to \$1300 and Decrease Contingency by \$400 to \$29,600. Roselawn Fund, increase unrealized gain/loss on investments by \$5000 to \$5000 and decrease contingency by \$5000 to \$60,200. Fraser moved; Griffith seconded. Roll Call: Griffith, Schmidt, Parmalee, Fulks, Fraser. All ayes Carried.
- The Township Board approved the **replacement of a 48"x50' culvert on Locke Rd west of M-52** in the amount of \$3600 subject to a 10% increase, project # 498.010.210510. Fulks Moved; Fraser seconded. Roll Call: Schmidt, Parmalee, Fulks, Fraser, Griffith. All ayes Carried.
- There has been interest to purchase the **Townships landscape trailer** at the cemetery. It has been decided not to sell it in case its needed in the future.
- There was discussion about the Townships parking lot condition. The Supervisor would like to get bids to be ready in case we are able to do it this year.

**Public Comment:** None

**Adjourn:** Griffith moved; Fraser seconded. Carried

Kelly Schmidt, Clerk

<https://youtu.be/PuJES50Qm6I>

