

## PERRY TOWNSHIP – DOWNTOWN DEVELOPMENT AUTHORITY

### MONTHLY MEETING MINUTES – July 21, 2021

Call to order: Meeting was called to Order by Vice-Chair - Adam Elsesser at 6:30 PM

Pledge to flag – the pledge to the US Flag was performed.

Roll call: Present: Robert Taylor, Brian Pfeifle, Mark Fulks, Adam Elsesser, Joe Audia Stacey Matthews and Kris Morse. Absent: Angela Falzon & Robert Piro

Guest Attendee: Justin Horvath, SEDP – Owosso; Troy Parmalee, Township Treasurer; Rafael Turner, Community Affairs Manager, Consumers Energy

Opportunity of the Public to address the DDA Board: none

Approval of Minutes from May 12, 2021 meeting -meeting notes were reviewed by the board. Brian Pfeifle moved to approve the Minutes as presented; seconded by Joe Audia. All Ayes.

Treasurer's Report: Was distributed for the period 4/1/2021 - 7/21/2021 by Brian Pfeifle and reviewed by the Board; Balance of \$195,424.57. Robert Taylor the motion to approve the Treasurer's Report as presented; seconded by Kris Morse. All Ayes.

#### Old Business:

- 1) Pavement discussion – Rose Blvd – clarify road repair responsibility. Discussed the fact that Rose Blvd has received little if any maintenance since its installation in 2005 and Joe Audia addressed the fact that the road in is great need of attention. It needs to be addressed so, as a minimum, it will at least be presentable when possible new business owners look at Rose Blvd as a possible location for their business. Troy Parmalee outlined the process used by MDOT and the Shiawassee County Road Commission when it comes to the capital projects that are moved forward by the Perry Township Board as well as the Road Commission. It was noted that funding for major roads are funded by the gas tax and motor registration fees. The members discussed several possible solutions to aided in the repair of Rose Blvd including DDA funding and “dura” patching that could be performed. Mark Fulks noted that he would get in contact with the new Road Commission Director, Chris Cannon and ask him to come out and meet with him to see what short-term repairs could occur.

#### New Business:

- 1) Update on SEDP activities – water line project update – Justin Horvath presented and update on the funding from the EDA that additional funding is coming back and the application is ready to resubmit soon.
- 2) Update of DDA Activities – Grant application to Consumers Energy Foundation for \$250,000 Grant for the Water System Improvements was submitted on

- 6/9/2021. Rafael Turner from Consumers Energy was present to discuss details of the progress of the Grant through their process and we should hear something by next month. He notes that approx. 25 applications have been received from Genesee and Shiawassee Counties. He noted that if we were not successful with the full \$250,000 grant that several smaller grants are possible through Consumers Energy and that the application could also be reviewed for one of those grants.
- 3) Lighting Project – West side of Lansing Road – Mark Fulks outlined the contract with Consumers Energy and MDOT on the style/type of poles and they detailed that steel poles and underground power can be installed on the west side of Lansing Road similar to what we did on the East side. Mark explained to the Board that Kristen Greenwood, Statewide Streetlight Project Coordinator from Consumers Energy has finished the final layout and drawings for the Project and will have that to us this month. In fact, Rafael noted that he just received an email from Kristen as he was coming to the DDA Meeting stating that the drawings are being sent to Perry Township as we are having our meeting.
  - 4) Discussed the need to update the By-Laws of the Perry Township DDA – the Township Board will review and make possible update notations for us to review and finalize at the October, 2021 DDA Meeting. It was last reviewed in March, 1990.

Public Comments: none

Next Regular Meeting Date: October 20, 2021 at 6:30 PM.

Adjournment: Stacey Matthews made the motion to adjourn; seconded by Joe Audia. All Ayes The DDA Meeting was adjourned at 7:57 PM.

Minutes prepared by:

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Mark Fulks, P.E., Supervisor  
Perry Township