

Township of Perry

Shiawassee County, Michigan

Financial Statements

March 31, 2020

With Independent Auditors' Report

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INDEPENDENT AUDITORS' REPORT

Township Board
Township of Perry
Perry, Michigan

We have audited the accompanying financial statements of the governmental activities, business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the Township of Perry as of and for the year ended March 31, 2020, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the Township of Perry, Michigan as of March 31, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Township of Perry's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining general fund and individual nonmajor special revenue fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Clark, Schaefer, Hackett, & Co.

East Lansing, Michigan
September 30, 2020

The following is a discussion and analysis of the Township of Perry's (Township) financial performance and position, providing an overview of the activities for the year ended March 31, 2020. This analysis should be read in conjunction with the Report of Independent Auditors and with the Township's financial statements, which follow this section. This discussion and analysis provides comparisons with the previous year.

Financial Highlights

Government-Wide

- Total net position was \$1,178,676 (excluding component unit).
- Governmental activities net position was \$1,136,496.
- Business-type activities net position was \$42,180.
- Component unit net position was \$305,971.

Fund Level

- At the close of the fiscal year, the Township's governmental funds reported a combined ending fund balance of \$806,256.
- The General Fund realized \$24,905 more in revenues than anticipated for the fiscal year. The General Fund expenditures were \$203,285 less than appropriated.
- Overall, the General Fund balance increased by \$50,715 to \$686,931.

Capital and Long-Term Debt Activities

- The primary government issued no new debt issues for the year.
- The primary government added voting equipment in the amount of \$6,135.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Township's annual financial report. The annual financial report of the Township consists of the following components: Report of Independent Auditors, Management's Discussion and Analysis, the Basic Financial Statements (government-wide financial statement, fund financial statements, and notes to the financial statements), Required Supplementary Information such as budget to actual comparisons for the General Fund and Major Special Revenue Funds, and Other Supplementary Information including Nonmajor Fund financial data.

Government-Wide Financial Statements

The government-wide financial statements are made up of the Statement of Net Position and the Statement of Activities, which report information about the Township as a whole, and about its activities. Their purpose is to illustrate if the Township, in its entirety, is better or worse off as a result of this fiscal year's activities. These statements, which include all nonfiduciary assets and liabilities, are reported on the accrual basis of accounting, similar to a private business. This means revenues are accounted for when they are earned and expenses are accounted for when incurred, regardless of when the actual cash is received or disbursed.

The Statement of Net Position presents all of the Township's assets and liabilities, recording the difference between the two as "net position." Over time, increases or decreases in net position measure whether the Township's financial position is improving or deteriorating.

The Statement of Activities presents information showing how the Township's net position changed during the fiscal year ended March 31, 2020. All changes in net position are reported based on the period for which the underlying events gave rise to the change that occurred, regardless of the timing of related cash flows. Therefore, revenue and expenses are reported in these statements for some items that will result in cash flows only in future financial periods, such as uncollected taxes and earned but unused compensated absences.

Both statements report the following activities:

- **Governmental Activities** – Most of the Township's basic services are reported under this category. Taxes, charges for services, and intergovernmental revenue primarily fund these services. Most of the Township's general government departments, economic development, Township improvements, road improvements, recreation activities, and other Township-wide elected official operations are reported under these activities.
- **Business-Type Activities** – These activities operate like private businesses. The Township charges fees to recover the cost of the services provided. The Sewer Maintenance Fund is an example of these activities.
- **Discretely Presented Component Unit** – Discretely Presented Component Units are legally separate organizations for which the Board appoints a majority of the organization's policy board and there is a degree of financial accountability to the Township. One organization is included as a discretely presented component unit: The Downtown Development Authority.

As stated previously, the government-wide statements report on an accrual basis of accounting; however, the governmental funds report on a modified accrual basis. Under modified accrual accounting, revenues are recognized when they are measurable and available to pay obligations of the fiscal period; expenditures are recognized when they are due to be paid from available resources.

Due to the different basis of accounting between the fund statements described below and the government-wide statements, pages 12 and 13 present reconciliations between the two statement types. The following summarizes the impact of transitioning from modified accrual to full accrual accounting:

- Capital assets used in governmental activities (depreciable assets) are not reported on the fund financial statements of the governmental fund. Capital assets and depreciation expense are reported on the government-wide statements.
- Capital outlay spending results in capital assets on the government-wide statements but is reported as expenditures on the fund financial statements of the governmental funds.

Fund Financial Statements

The fund financial statements, which begin on page 12, provide information on the Township's major funds and aggregated nonmajor funds. A fund is a fiscal and accounting entity with a self-balancing set of accounts that the Township uses to keep track of specific sources of funding and spending for a particular purpose. Traditional users of governmental financial statements will find the fund financial statements presentation more familiar.

The basic financial statements report major funds as defined by the GASB in separate columns. Statement 34 defines a "major fund" as the General Fund, and any governmental or enterprise fund which has either total assets, total liabilities, total revenues, or total expenditure/expenses that equal at least 10% of those categories for either the governmental funds or the enterprise funds and where the individual fund total also exceeds 5% of those categories for governmental and enterprise funds combined. The major funds for the Township of Perry include the General Fund, and the Special Assessment Fund.

All other funds are classified as nonmajor funds and are reported in aggregate by the applicable fund type. The Township includes detailed information on its nonmajor funds in the Other Supplementary Information section of this report.

The Township's funds are divided into two categories – governmental and proprietary – and use different accounting approaches:

- **Governmental Funds** – Most of the Township's basic services are reported in the governmental funds. The focus of these funds is how cash and other financial assets that can be readily converted to cash flow in and out during the course of the fiscal year, and how the balances left at year end are available for spending on future services. Consequently, the governmental fund financial statements provide a detailed short-term view that helps determine whether there are more or fewer financial resources that may be expended in the near future to finance the Township's programs. Governmental fund includes the General Fund, as well as Special Revenue Funds (use of fund balance is committed).
- **Proprietary Funds** – Services for which the Township charges customers (whether outside the Township structure or a Township department) a fee is generally reported in proprietary funds. Proprietary funds use the same accrual basis of accounting used in the government-wide statements and by private businesses. The Township has one type of proprietary fund. Enterprise funds report activities that provide supplies and/or services to the general public. Examples of these funds are the Sewer Maintenance Funds.

Notes to the Financial Statements

The Notes to the Financial Statements provide additional information that is essential to obtain a full understanding of the detail provided in the government-wide and fund financial statements. The notes can be found beginning on page 20 of this report.

Required Supplementary Information

Following the Basic Financial Statements is additional Required Supplementary Information (RSI), which further explains and supports the information in the financial statements. RSI includes budgetary comparison schedules for the General Fund and the Major Special Revenue Funds.

Other Supplementary Information

Other Supplementary Information includes additional financial information related to the combining general fund statements and the Nonmajor Governmental Funds.

Financial Analysis of the Township as a Whole

As previously stated, the Township's combined net position of the primary government was \$1,178,676 at the end of this year's operations. The net position of the governmental activities was \$1,136,496, and the business-type activities were \$42,180.

Summary of Net Position

The following summarizes the net assets as of March 31, 2020 compared to March 31, 2019:

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>March 31,</u>		<u>March 31,</u>		<u>March 31,</u>	
	2020	2019	2020	2019	2020	2019
Assets						
Current and other assets	\$ 815,221	\$ 752,717	\$ 42,180	\$ 44,486	\$ 857,401	\$ 797,203
Capital assets	<u>330,240</u>	<u>333,244</u>	<u>-</u>	<u>-</u>	<u>330,240</u>	<u>333,244</u>
Total assets	<u>1,145,461</u>	<u>1,085,961</u>	<u>42,180</u>	<u>44,486</u>	<u>1,187,641</u>	<u>1,130,447</u>
Liabilities						
Current	<u>8,965</u>	<u>5,443</u>	<u>-</u>	<u>-</u>	<u>8,965</u>	<u>5,443</u>
Net position						
Investment in capital assets, net	330,240	333,244	-	-	330,240	333,244
Restricted	73,864	73,864	-	-	73,864	73,864
Unrestricted	<u>732,392</u>	<u>673,410</u>	<u>42,180</u>	<u>44,486</u>	<u>774,572</u>	<u>717,896</u>
Total net position	<u>1,136,496</u>	<u>1,080,518</u>	<u>42,180</u>	<u>44,486</u>	<u>1,178,676</u>	<u>1,125,004</u>
Total liabilities and net position	<u>\$ 1,145,461</u>	<u>\$ 1,085,961</u>	<u>\$ 42,180</u>	<u>\$ 44,486</u>	<u>\$ 1,187,641</u>	<u>\$ 1,130,447</u>

Changes in Net Position

The following shows changes in the Township's net assets for the year ended March 31, 2019 compared to March 31, 2018:

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>March 31,</u>		<u>March 31,</u>		<u>March 31,</u>	
	2020	2019	2020	2019	2020	2019
Revenues						
Program revenues:						
Charges for services	\$ 17,001	\$ 27,204	\$ 4,320	\$ 9,510	\$ 21,321	\$ 36,714
Operating grants and contributions	-	4,874	-	-	-	4,874
General revenues:						
Property taxes	105,739	104,033	-	-	105,739	104,033
Special assessments	75,523	72,830	-	-	75,523	72,830
State revenue sharing	304,675	289,634	-	-	304,675	289,634
Rentals and investment earnings	21,585	11,411	58	59	21,643	11,470
Miscellaneous	20,318	18,079	-	-	20,318	18,079
Total revenues	<u>544,841</u>	<u>528,065</u>	<u>4,378</u>	<u>9,569</u>	<u>549,219</u>	<u>537,634</u>
Expenses						
General government	241,963	245,406	-	-	241,963	245,406
Public works	166,657	199,723	-	-	166,657	199,723
Community and economic development	875	2,935	-	-	875	2,935
Health and welfare	79,368	79,225	-	-	79,368	79,225
Sewer	-	-	6,684	4,241	6,684	4,241
Total expenses	<u>488,863</u>	<u>527,289</u>	<u>6,684</u>	<u>4,241</u>	<u>495,547</u>	<u>531,530</u>
Change in net position	<u>\$ 55,978</u>	<u>\$ 776</u>	<u>\$ (2,306)</u>	<u>\$ 5,328</u>	<u>\$ 53,672</u>	<u>\$ 6,104</u>

Governmental Activities

The result of fiscal year ended March 31, 2020, governmental activities was an increase of \$55,978 in net position to \$1,136,496. Of the total governmental activities net position \$330,240 is invested in capital assets, net. The restricted fund balance was \$73,864. The balance of \$732,392 is listed as unrestricted, having no legal commitment.

Revenues

The three largest revenue categories were state-shared revenue at 55.9%, property taxes and special assessments at 33.3%, and rentals and investment income at 4.0%. The largest was state funding through the state revenue sharing program. The second largest, property taxes and special assessments, allowed the Township to levy one property tax millage and one special assessment for the year ended March 31, 2020. The millage being for general government operations at .9805 mills, which is not assigned to any particular activity; and the special assessment for ambulance service at \$35 per household, as well as other special assessments for private road maintenance and street lights. The third largest, rentals and investment income included rental of the township hall and interest income or gain on holding of assets.

Expenses

General government is the largest activity, expending approximately 49.5% of the governmental activities total on items such as financial administration, cemetery, hall, and grounds. Public works is the second largest activity, expending approximately 34.1% of the governmental activities total and includes road and drain maintenance and improvement activities. Health and welfare is the third largest activity, expending approximately 16.2% of the governmental activities total in ambulance service.

Business-Type Activities

During the fiscal year ended March 31, 2020, net position in business-type activities decreased by \$2,306. Of the business-type activities net position, \$42,180 is listed as unrestricted, having no legal commitment.

Financial Analysis of the Township's Major and Nonmajor Funds

As the Township completed its fiscal year ended March 31, 2020, its governmental funds reported combined fund balances of \$806,256. This is a net increase of \$58,982. The net changes are summarized in the following chart:

	General Fund	Special Assessment Fund	Nonmajor Governmental Fund
Fund balance 3/31/20	\$ 686,931	\$ 46,705	\$ 72,620
Fund balances 3/31/19	<u>636,216</u>	<u>46,305</u>	<u>64,753</u>
Net change	<u>\$ 50,715</u>	<u>\$ 400</u>	<u>\$ 7,867</u>

General Fund

The General Fund is the chief operating fund of the Township. Unless otherwise required by statute, contractual agreement, or Board policy, all Township revenues and expenditures are recorded in the General Fund. As of March 31, 2020, the General Fund reported an unassigned fund balance of \$288,015. This amount is an increase of \$40,593 from the unassigned fund balance of \$247,422 reported as of March 31, 2019. The original budget called for a \$109,850 decrease in fund balance.

General Fund Budgetary Highlights

The Township's budget is a dynamic document. Although adopted prior to April 1 each year, the budget is routinely amended during the course of the year to reflect changing operational demands.

Actual General Fund revenue totaled \$461,005, \$24,905 more than the final amended budget.

Actual Township expenditures and other financing uses for the year ended March 31, 2020 were \$203,285 under budget. General Fund actual expenditures and other financing uses came in at \$410,290, and the final budgeted amount was \$613,575.

Special Assessment Fund

As of March 31, 2020, the Special Assessment Fund reported a fund balance of \$46,705, an increase of \$400 from the prior year. Actual revenues and other financing sources were up compared to budget as they had a higher amount assessed during the year. The fund expended \$33,791, less than was budgeted.

Capital Assets and Debt Administration

Capital Assets – As of the end of the fiscal year, the Township's primary government had invested \$330,240, net of accumulated depreciation, in a broad range of capital assets (see table below). Accumulated depreciation was \$415,047 for the primary government. Depreciation charges for the fiscal year totaled \$9,139 for the primary government. Additional information related to capital assets is detailed in Note 4 of the Financial Statements. Net book value of capital assets as of March 31, 2020 was as follows:

	<u>Governmental Activities</u>
Land	\$ 210,388
Buildings, net	91,310
Cemetery equipment, net	1,848
Furniture and fixtures, net	18,698
Infrastructure, net	<u>7,996</u>
Capital assets, net	<u>\$ 330,240</u>

Long-Term Debt – As of March 31, 2020, the Township had no debt outstanding for the primary government.

Township of Perry Government Economic Outlook

Revenue sharing is the most significant budgetary concern currently. The State of Michigan determines the annual revenue sharing, which is outside the Township's control.

Other factors that the township is aware of:

- Property tax revenue does seem to be keeping pace with inflation.
- Utility costs are rising faster than the rate of inflation.

The Township's goal is to continually look for the most efficient and effective methods to maintain and enhance the services that are provided to the public. The Township has a conservative and financially prudent budget for the fiscal year 2020 that also promotes and funds numerous project objectives.

The Township has deliberately made conservative estimates concerning state revenue sharing for the fiscal year 2020 due to the budget constraints at the State level. It has also estimated investment earnings conservatively anticipating a decrease in interest rates.

Contacting the Township's Management

This financial report is intended to provide our citizens, taxpayers, customers, and investors with a general overview of the Township's finances and demonstrate the Township's accountability for the money it receives. If you have questions about this report or need additional information, we encourage you to contact a Township official at the Township Hall at (517) 625-4597.

Township of Perry
Statement of Net Position
March 31, 2020

	<u>Governmental Activities</u>	<u>Business Activities</u>	<u>Total</u>	<u>Component Unit</u>
Assets				
Cash	\$ 452,943	40,651	493,594	201,812
Investments	302,016		302,016	
Receivables				
Accounts	-	1,020	1,020	-
Taxes	8,474	509	8,983	-
State	51,788	-	51,788	-
	<u>815,221</u>	<u>42,180</u>	<u>857,401</u>	<u>201,812</u>
Non-Current Assets				
Capital assets:				
Not being Depreciated	210,388	-	210,388	-
Being Depreciated, Net	119,852	-	119,852	104,159
Total Non-Current Assets	330,240	-	330,240	104,159
	<u>1,145,461</u>	<u>42,180</u>	<u>1,187,641</u>	<u>305,971</u>
Liabilities and Fund Balance				
Liabilities				
Accounts payable	7,765	-	7,765	-
Hall deposit liability	1,200	-	1,200	-
	<u>8,965</u>	<u>-</u>	<u>8,965</u>	<u>-</u>
Net position				
Investment in				
capital assets, net	330,240	-	330,240	104,159
Restricted	73,864	-	73,864	-
Unrestricted	732,392	42,180	774,572	201,812
	<u>\$ 1,136,496</u>	<u>42,180</u>	<u>1,178,676</u>	<u>305,971</u>

See accompanying notes to the financial statements.

Township of Perry
Statement of Activities
March 31, 2020

				Net (Expense) Revenue and Changes in Net Position			
				Primary Government			
		Program Revenues					
		Charges For Services	Operating Grants and Contributions	Governmental Activities	Business-type Activities	Total	Component Unit
Functions/programs	Expenses						
Primary government							
Governmental activities							
General government	\$ 241,963	17,001	-	\$ (224,962)	-	(224,962)	-
Public works	166,657	-	-	(166,657)	-	(166,657)	-
Community and economic development	875	-	-	(875)	-	(875)	-
Health and welfare	79,368	-	-	(79,368)	-	(79,368)	-
Total governmental activities	488,863	17,001	-	(471,862)	-	(471,862)	-
Business-type activities							
Sewer fund	6,684	4,320	-	-	(2,364)	(2,364)	-
Total primary government	495,547	21,321	-	(471,862)	(2,364)	(474,226)	-
Component unit							
Downtown development authority	\$ 11,687	-	-	-	-	-	(11,687)
General Revenues							
Taxes and penalties				105,739	-	105,739	37,464
State shared revenue				304,675	-	304,675	-
Interest income				14,875	58	14,933	217
Hall rental				6,710	-	6,710	-
Special assessments				75,523	-	75,523	-
Other revenues				20,318	-	20,318	-
Total general revenues				527,840	58	527,898	37,681
Change in Net position				55,978	(2,306)	53,672	25,994
Net position, April 1				1,080,518	44,486	1,125,004	279,977
Net position, March 31				\$ 1,136,496	42,180	1,178,676	305,971

See accompanying notes to the financial statements.

Township of Perry
Balance Sheet – Governmental Funds
March 31, 2020

	General Fund	Special Assessment Fund	Other Governmental Funds	Total Governmental Funds
Assets				
Cash	\$ 402,021	44,990	5,932	452,943
Investments	235,328		66,688	302,016
Receivables				
Taxes	5,714	2,760		8,474
State	<u>51,788</u>	<u>-</u>	<u>-</u>	<u>51,788</u>
	<u>694,851</u>	<u>47,750</u>	<u>72,620</u>	<u>815,221</u>
Liabilities and Fund Balance				
Liabilities				
Accounts payable	6,720	1,045	-	7,765
Hall deposit liability	<u>1,200</u>	<u>-</u>	<u>-</u>	<u>1,200</u>
	7,920	1,045	-	8,965
Fund Balance				
Restricted	73,864	-	-	73,864
Committed	261,467	46,705	72,620	380,792
Assigned	63,585	-	-	63,585
Unassigned	<u>288,015</u>	<u>-</u>	<u>-</u>	<u>288,015</u>
	<u>686,931</u>	<u>46,705</u>	<u>72,620</u>	<u>806,256</u>
	\$ <u>694,851</u>	<u>47,750</u>	<u>72,620</u>	\$ <u>815,221</u>

Total fund balance - governmental funds \$ 806,256

Amounts reported for governmental activities
in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$745,287 and the accumulated depreciation is \$415,047	330,240
Total net position of governmental activities	\$ <u>1,136,496</u>

Township of Perry
Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended March 31, 2020

	<u>General</u>	<u>Special Assessment</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues				
Taxes and penalties	\$ 105,739	-	-	105,739
Special assessments	-	75,523	-	75,523
State-shared revenue	304,675	-	-	304,675
Charges for services	16,251	-	750	17,001
Interest income	7,732	26	5	7,763
Hall rental	6,710	-	-	6,710
Unrealized gain on investments	-	-	7,112	7,112
Other revenues	<u>19,898</u>	<u>420</u>	<u>-</u>	<u>20,318</u>
	<u>461,005</u>	<u>75,969</u>	<u>7,867</u>	<u>544,841</u>
Expenditures				
General government	240,645	-	-	240,645
Public works	150,830	15,373	-	166,203
Health and welfare	17,940	60,196	-	78,136
Economic development	<u>875</u>	<u>-</u>	<u>-</u>	<u>875</u>
	<u>410,290</u>	<u>75,569</u>	<u>-</u>	<u>485,859</u>
Excess (deficiency) of revenue over expenditures	50,715	400	7,867	58,982
Fund balance, April 1	<u>636,216</u>	<u>46,305</u>	<u>64,753</u>	<u>747,274</u>
Fund balance, March 31	\$ <u>686,931</u>	<u>46,705</u>	<u>72,620</u>	<u>806,256</u>
Net changes in fund balance - total governmental funds			\$	58,982

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets are depreciated over their estimated useful lives.

Expenditures for capital assets	6,135
Less: current year depreciation	<u>(9,139)</u>
Change in net position of governmental activities	\$ <u>55,978</u>

See accompanying notes to the financial statements.

Township of Perry
Statement of Net Position – Proprietary Fund – Sewer Fund
March 31, 2020

Assets

Current assets:

Cash	\$ 40,651
Receivables	
Accounts	1,020
Taxes	<u>509</u>
	<u>42,180</u>

Net Position

Net Position

Unrestricted	\$ <u>42,180</u>
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See accompanying notes to the financial statements.

Township of Perry

Statement of Revenue, Expenses, and Changes in Net Position – Proprietary Fund – Sewer Fund
For the Year Ended March 31, 2020

Operating revenue		
Charges for services	\$	4,320
Operating expense		
Public works		<u>6,684</u>
Operating income (loss)		<u>(2,364)</u>
Nonoperating revenue (loss)		
Interest income		<u>58</u>
Change in net position		(2,306)
Net Position, April 1		<u>44,486</u>
Net Position, March 31	\$	<u><u>42,180</u></u>

See accompanying notes to the financial statements.

Township of Perry
Statement of Cash Flows – Proprietary Fund – Sewer Fund
For the Year Ended March 31, 2020

Cash flows from operating activities	
Receipts from customers	\$ 3,765
Payments to suppliers	<u>(6,684)</u>
Net cash used in operating activities	<u>(2,919)</u>
 Cash flows from investing activities	
Investment income - Interest	<u>58</u>
 Net decrease in cash	(2,861)
 Cash, April 1	<u>43,512</u>
 Cash, March 31	\$ <u><u>40,651</u></u>
 Reconciliation of operating loss	
to net cash from operating activities	
Operating loss	\$ (2,364)
Changes in assets	
Receivables	<u>(555)</u>
Net cash used in operating activities	\$ <u><u>(2,919)</u></u>

See accompanying notes to the financial statements.

Township of Perry
Balance Sheet – Fiduciary Funds
March 31, 2020

Assets

Cash

\$ 14,388

Liabilities

Due to other governments

\$ 14,388

See accompanying notes to the financial statements.

Township of Perry
Statement of Net Position – Component Unit – Downtown Development Authority
March 31, 2020

Assets

Current assets

Cash and cash equivalents	\$ 201,812
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Non current assets

Capital assets being depreciated, net	<u>104,159</u>
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305,971

Net position

Investment in capital assets, net	104,159
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Unrestricted	<u>201,812</u>
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\$ 305,971

Township of Perry
Statement of Activities – Component Unit – Downtown Development Authority
For the Year Ended March 31, 2020

Functions/Programs	<u>Expenses</u>	<u>Program revenues</u>		<u>Governmental Activities</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Net (Expense) Revenue and Changes in Net Assets</u>
Downtown Development Authority	\$ <u>11,687</u>	<u>-</u>	<u>-</u>	(11,687)
General Revenues				
Property taxes				37,464
Interest				<u>217</u>
Total general revenues				<u>37,681</u>
Change in net position				25,994
Net position, April 1				<u>279,977</u>
Net position, March 31				\$ <u>305,971</u>

See accompanying notes to the financial statements.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Township of Perry (the "Township") operates under an elected Township Board, which consists of five members. The Township provides services to its more than 4,000 residents in many areas including public safety, fire protection, planning, and general and administrative services.

The accounting policies of the Township of Perry conform to U.S. generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

Reporting Entity

The Township has considered all potential component units in evaluating how to define the Township for financial reporting purposes. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in Statement No. 14 of the Governmental Accounting Standards Board (GASB), *The Financial Reporting Entity*. The basic criteria include the appointment of a voting majority of the governing board of the unit, legal separation of the Township and the component unit, fiscal independence of the unit, whether exclusion of the unit would make the Township's financial statements misleading, and whether there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the Township.

The financial entity of the Township of Perry includes all funds and account groups of the Township.

Discretely Presented Component Unit

The Downtown Development Authority, which was established pursuant to the provisions of Michigan Law (MCL 397.210), is governed by nine board members. Board members are appointed by the Township Board. The Downtown Development Authority is fiscally dependent upon the Township because the Board approves its budget, levies taxes, and must approve any debt issuance.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the primary government of the Township of Perry. For the most part, the effect of interfund activities has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely, to a significant extent, on fees and charges for services. The primary government of the Township of Perry is reported separately from certain legally separate component units for which the Township of Perry the primary government, is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. In the individual fund statements and schedules, the proprietary funds and fiduciary fund financial statements are also reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are reported when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. The length of time used for "available" for purposes of revenue recognition in the governmental fund financial statements is 60 days. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures and compensated absences, and claims and judgments are recorded only when payment is due.

Property taxes, franchise fees, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the Township of Perry.

The Township reports deferred inflows on its governmental funds balance sheet. Deferred inflows arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Resources are considered available if they are collected during the current fiscal year or soon enough thereafter to be used in payment of current year liabilities - defined as expected to be received within sixty (60) days of year end.

The Township of Perry reports the following major governmental funds:

- The General Fund is the Township's primary operating fund. It accounts for all financial resources of the general government, except those to be accounted for in another fund.
- Special Assessment Fund is used to account for monies received and disbursed for maintenance of the street lights, Thornapple Road maintenance, and ambulance services.

The Township of Perry reports the following nonmajor governmental funds:

- The Cemetery Fund is used to account for monies received and disbursed for the maintenance of the Township's cemetery.

The Township of Perry reports the following major proprietary funds:

- The Sewer Fund accounts for sewer services to the residents of the Township. All activities necessary to provide such services are accounted for in this fund, including but not limited to administration and operations.

The proprietary fund is accounted for using the accrual basis of accounting. The revenues are recognized as they are earned, and expenses are recorded as incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from provided services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Operating expense for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Additionally, the Township of Perry reports the following fund types:

- The Agency Fund is used to receive the Township's current tax and to distribute such monies to the local school districts, State, County, and Township Funds.

Cash and Investments

The Township's cash is considered to be cash on hand, demand deposits, and non-negotiable certificates of deposit with an original maturity of three months or less. All investments are stated at fair market value.

Receivables

Receivables have been recognized for all significant amounts due the Township for charges for services, special assessments, and other various receivables. No allowances have been made for uncollectible amounts, because if they remain unpaid, most delinquent receivables can be added to the tax roll and become a lien against the property.

Due from Other Governmental Units

Due from other governmental units consists of amounts due from the State of Michigan for various payments.

Capital Assets

Capital assets, which include property, plant, equipment is reported in the applicable governmental column in the government-wide financial statements. Capital assets are not recorded in the governmental funds. Instead, capital assets are reflected as expenditures in the governmental funds. Capital assets are defined by the Township of Perry as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year.

All capital assets are valued at historical cost or estimated historical cost if actual cost is not available. Donated capital assets are recorded at estimated fair market value on the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend assets lives are not capitalized.

Depreciation of all exhaustible capital assets used is charged as an expense against their operations in government-wide statements and all proprietary financial statements. Accumulated depreciation is reported on the government-wide and proprietary statement of net position. The straight-line depreciation method is applied over the estimated useful life of capital assets. Estimated useful lives for capital assets are displayed in the table below:

Asset Class	Depreciable Life
Land	n/a
Buildings	40 years
Cemetery equipment	7-15 years
Office equipment	7 years
Furniture and fixtures	5-7 years
Infrastructure	5-30 years

Long-Term Liabilities

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities and business-type activities or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using straight line amortization. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources. Bond discounts are reported as other financing uses. Issuances costs, whether or not withheld from the actual debt received, are reported as debt service.

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position and balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position/fund balance that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of net position and balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position/fund balance that applies to a future period and so will not be recognized as an inflow of resources (revenue) until then.

At the end of the current fiscal year, there was no deferred inflows or outflows.

Fund Balance

The Township has implemented GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions*. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications – non-spendable, restricted, committed, assigned and unassigned.

The following classifications describe the relative strength of the spending constraints:

1. Non-spendable fund balance (such as inventory, prepaid expenditures or long-term receivables) – Amounts that are not in spendable form or are legally or contractually required to be maintained intact.
2. Restricted fund balance – Amounts constrained to specific purposes by their providers (such as taxpayers, grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
3. Committed fund balance – Amounts constrained to specific purposes by the Township itself, using its highest level of decision-making authority (Board Township). To be reported as committed, amounts cannot be used for any other purpose unless the Township takes the same highest-level action to remove or change the constraint.
4. Assigned fund balance – Amounts the Township intends to use for a specific purpose. Intent can be expressed by the Board of Trustees or by an official or body to which the Board of Trustees delegates the authority.

5. Unassigned fund balance – Amounts that do not fall into any other category above. This is the residual classification for amounts in the General Fund and represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes in the General Fund. In other governmental funds, only negative unassigned amounts are reported, if any, and represent expenditures incurred for specific purposes exceeding the amounts previously restricted, committed, or assigned to those purposes.

The Township would typically use restricted fund balance first, followed by committed resources and then assigned resources as appropriate opportunities arise, but reserves the right to selectively spend unassigned resources first to defer the use of those classified funds.

Net Position

In the government-wide financial statements, net position is divided into three components.

- Invested in Capital Assets, Net of Related Debt – This category consists of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets.
- Restricted Net Assets – Net assets are considered restricted if their use is constrained to a particular purpose. Restrictions are imposed by external organization such as federal or state laws.
- Unrestricted – All other net assets are reported in this category.

Budgets and Budgetary Accounting

Michigan Public Act 621 of 1978, Section 18(1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated in budget resolutions of the governing body.

In the body of the financial statements, the Township's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets of the Township for those budgetary funds are adopted at the activity level, as shown in the combining and individual fund financial statements.

During the fiscal year, the Township did incur expenditures in budgetary funds which were in excess of the amount appropriated.

The Township's appropriation resolution is generally passed during the March preceding the year in which the planned expenditures relate. Subsequent amendments are made to avoid unfavorable variances from the original budget. Related resolutions state the purpose and amount of the budget changes. The Township Supervisor has the responsibility to enforce the budget. Unused appropriations do not carry forward to the next fiscal year.

Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Statement of Cash Flows

In the statement of cash flows, all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased are defined as cash equivalents.

Comparative Data

Comparative data for the prior year has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

2. PROPERTY TAXES

The 2019 property tax revenue includes property taxes levied principally on December 1, 2019, and substantially collected in February, 2020. The total 2020 levy for the Township was \$88,840 for general operating purposes.

The Township is authorized by Municipal Finance Law of the State to levy taxes up to \$1.00 per \$1,000 of assessed valuation for general governmental operating purposes.

Although the local governmental unit's 2019 ad valorem tax is levied and collectible of December 1, 2019, it is the local governmental unit's policy to recognize revenue from the current tax levy in the subsequent year or the current year when the proceeds of this levy are budgeted and made "available" for the financing of operations. "Available" means collected within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period (60 days).

The 2019 taxable valuation of the local governmental unit totaled an estimated \$101,523,098, on which Ad valorem taxes levied consisted of .9944 mills for local governmental operating purposes. These amounts are recognized in the respective General Fund financial statements as property tax revenue.

Pertinent tax dates are as follows:

Lien date	12/01/19
Levy date	12/01/19
Due date without penalty	02/14/19
Collection date	07/01/19 – 02/28/20

3. CASH AND INVESTMENTS

Act 196, P. A. 1997, authorizes the Township to deposit and invest in the following:

1. Bonds, securities and other obligations of the United States or an agency or instrumentality of the United States.
2. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of state or federally chartered savings and loan association, savings bank or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this State, under the laws of the State or the United States, but only if the bank, savings and loan association, savings bank, or credit union is eligible to be depository of surplus funds belonging to the State under section 5 or 6 of Act 105, P.A. 1855, as amended (MCL 21.145 and 21.146).
3. Commercial paper rated at the time of purchase within the three (3) highest classifications established by not less than two (2) standard rating services and which matures not more than 270 days after the date of purchase.
4. The United States government or federal agency obligation repurchase agreements.

5. Bankers acceptances of United States banks.
6. Mutual fund composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

	Book Balance	Bank Balance	FDIC/SIPC Insured
Cash deposits	\$ 709,794	\$ 828,961	\$ 250,005
Investments	<u>302,016</u>	<u>302,016</u>	<u>302,016</u>
	<u>\$ 1,011,810</u>	<u>\$ 1,130,977</u>	<u>\$ 552,021</u>

Financial statement presentation:

	Cash and Cash Equivalents	Investments (Certificates of Deposit)	Investments (Marketable Securities)	Total
Governmental funds	\$ 452,943	\$ 235,328	\$ 66,688	\$ 754,959
Proprietary funds	40,651	-	-	40,651
Fiduciary funds	14,388	-	-	14,388
Component units	<u>201,812</u>	<u>-</u>	<u>-</u>	<u>201,812</u>
	<u>\$ 709,794</u>	<u>\$ 235,328</u>	<u>\$ 66,688</u>	<u>\$ 1,011,810</u>

Deposits

There is a custodial credit risk as it relates to deposits. In the case of deposits, this is the risk that in the event of a bank failure, the Township's deposits may not be returned to it. As of March 31, 2020, the carrying amount of the Township's deposits were \$997,422 and the bank balance was \$1,008,657, of which \$552,021 was covered by federal depository insurance or Securities Investor Protection Corp. The remaining balance of \$456,636 was uninsured and uncollateralized.

Due to significantly higher cash flow at certain periods during the year, the amount the Township held as cash and cash equivalents increased significantly. As a result, the amount of uninsured and uncollateralized cash and cash equivalents were substantially higher at these peak periods than at year-end.

Investments

As of March 31, 2020, the carrying amounts and market values for the investments were as follows:

Investment Type	Carrying Amount	Weighted Average Maturity	Rating	Percentage
Insured or registered for which the securities are held by the Township's agent in the Township's name:				
U.S. Treasury Bonds	\$ <u>66,688</u>	8 years	Not Rated	100%

Fair Value Measurements

The Township is required to disclose amounts within a framework established for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are described as follows:

Level 1: Quoted prices in active markets for identical securities.

Level 2: Prices determined using other significant observable inputs. Observable inputs are inputs that other market participants may use in pricing a security. These may include prices for similar securities, interest rates, prepayments speeds, credit risk and others.

Level 3: Prices determined using significant unobservable inputs. In situations where quoted prices or observable inputs are unavailable or deemed less relevant, unobservable inputs may be used. Unobservable inputs reflect the Township's own assumptions about the factors market participants would use in pricing an investment and would be based on the best information available.

The asset or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The Township has the following recurring fair value measurements as of March 31, 2020:

Assets and liabilities measured at fair value on a recurring basis

Fair Value Measurement Using			
Balance March March 31, 2020	Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
\$ <u>66,688</u>	\$ <u>66,688</u>	\$ _____	\$ _____

Interest Rate Risk

The Township has a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The Township made no investments that have interest rate risk during the current fiscal year.

Credit Risk

Statutes limit investments as stated above. The Township's investment policy limits its investment choices beyond the statute. The Township's investment policy limits investments to the top two ratings issued by nationally recognized statistical rating organizations. The authority to make investment decisions has been granted to the Treasurer.

Concentration of Credit Risk

State law limits allowable investments but does not limit concentration of credit risk as identified in the list of authorized investments above. The Township's investment policy does not have specific limits in excess of state law on concentration of credit risk.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The government does not have a deposit policy for custodial credit risk.

4. CAPITAL ASSETS

A summary of changes in governmental capital assets are as follows:

	Balance, April 1	Additions	Deletions	Balance, March 31
Capital assets not being depreciated				
Land	\$ <u>210,388</u>	\$ <u>-</u>	\$ <u>-</u>	\$ <u>210,388</u>
Capital assets being depreciated				
Buildings and improvements	335,905	-	-	335,905
Cemetery equipment	42,509	-	-	42,509
Furniture and fixtures	136,710	6,135	-	142,845
Public infrastructure	<u>13,640</u>	<u>-</u>	<u>-</u>	<u>13,640</u>
Total capital assets being depreciated	<u>528,764</u>	<u>6,135</u>	<u>-</u>	<u>534,899</u>
Less: accumulated depreciation				
Buildings and improvements	239,881	4,713	-	244,594
Cemetery equipment	39,429	1,232	-	40,661
Furniture and fixtures	121,407	2,740	-	124,147
Public infrastructure	<u>5,191</u>	<u>454</u>	<u>-</u>	<u>5,645</u>
Total accumulated depreciation	<u>405,908</u>	<u>9,139</u>	<u>-</u>	<u>415,047</u>
Total capital assets being depreciated - net	<u>122,856</u>	<u>(3,004)</u>	<u>-</u>	<u>119,852</u>
Net capital assets	\$ <u>333,244</u>	\$ <u>(3,004)</u>	\$ <u>-</u>	\$ <u>330,240</u>

Depreciation expense for the governmental activities was charged to the following functions and activities of the primary government:

Governmental Activity	Amount
General government	\$ 7,453
Public works	454
Health and welfare	<u>1,232</u>
Total	\$ <u>9,139</u>

A summary of changes in component unit assets are as follows:

	Balance, April 1	Additions	Deletions	Balance, March 31
Capital assets being depreciated				
Street lights	\$ <u>59,731</u>	\$ <u>53,273</u>	\$ <u>-</u>	\$ <u>113,004</u>
Less: accumulated depreciation				
Street lights	<u>5,505</u>	<u>3,340</u>	<u>-</u>	<u>8,845</u>
Net capital assets	\$ <u>54,226</u>	\$ <u>49,933</u>	\$ <u>-</u>	\$ <u>104,159</u>

5. DETAILS OF FUND BALANCE CATEGORIES AND CLASSIFICATIONS

	General Fund	Special Assessment	Other Governmental Fund	Total
Fund balances				
Restricted for				
Roads	\$ 73,864	\$ -	\$ -	\$ 73,864
Committed for				
Roads	41,050	-	-	41,050
Improvement	113,075	-	-	113,075
Land and Building	107,342	-	-	107,342
Special Assessments	-	46,705	-	46,705
Cemetery	-	-	72,620	72,620
Assigned				
Investment	63,585	-	-	63,585
Unassigned	<u>288,015</u>	<u>-</u>	<u>-</u>	<u>288,015</u>
Total fund balances	\$ <u>686,931</u>	\$ <u>46,705</u>	\$ <u>72,620</u>	\$ <u>806,256</u>

6. RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. It is the policy of the Township to purchase commercial insurance for most risks of loss to which it is exposed.

7. DEFINED CONTRIBUTION PENSION PLAN

Plan Description

The Township started a defined contribution pension plan on July 1, 1991 for all officials and employees that earn greater than \$600 and are not temporary employees, such as, but not limited to, election workers. The plan is administered by the Township through Municipal Retirement System (MRS), an agent multiple-employer defined contribution pension plan that covers all employees of the Township, unless specifically exempted, with more than one year of service. MRS is authorized and operated under State law, Act 135 of the Public Acts of 1945 as amended. The system provides retirement, disability and death benefits to plan members and their beneficiaries. The current plan is a defined contribution plan requiring contribution by the Township of 15% of each employee's base salary.

Annual Pension Cost

For the year ended March 31, 2020, the Township's pension contribution of \$14,564 for the plan was equal to the Township's required contribution.

8. EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS

P.A. 621 of 1978, section 18(1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the Township's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets of the Township for these budgetary funds were adopted to the activity level.

During the year ended March 31, 2020, the Township did not incur expenditures in certain budgetary funds that were in excess of the amounts appropriated.

9. UPCOMING ACCOUNTING PRONOUNCEMENTS

GASB Statement No. 84, *Fiduciary Activities*, was issued which will enhance consistency and comparability by (1) establishing specific criteria for identifying activities that should be reported as fiduciary activities and (2) clarifying whether and how business-type activities should report their fiduciary activities. We do not expect this standard to have any significant effect on the Township.

GASB Statement No. 87, *Leases*, was issued which will establish a single model for reporting all leases (including those previously classified as operating and capital). Lessees will now report offsetting intangible assets and lease liabilities equal to the present value of future lease payments. Lessors will report offsetting lease receivable and deferred inflows of resources. We do not expect this standard to have any significant effect on the Township.

10. SUBSEQUENT EVENTS

Subsequent to March 31, 2020 there has been an outbreak of a novel strain of coronavirus (COVID-19). The extent of the impact of COVID-19 on the Township's operational and financial performance will depend on certain developments, including the duration and spread of the outbreak. The extent to which COVID-19 may impact the financial condition or results of operations is uncertain at this time.

Subsequent to March 31, 2020, several properties were sold totaling \$200,500. The net proceeds are earmarked for utility expansion.

Required Supplementary Information

Township Of Perry
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual – General Fund
March 31, 2020

	Budget Amounts			Variance
	Original	Final	Actual	Favorable (Unfavorable)
Revenues				
Taxes and penalties	\$ 99,000	99,000	105,739	6,739
State-shared revenue	285,000	285,000	304,675	19,675
Charges for services	20,950	24,450	16,251	(8,199)
Metro Act	3,500	3,500	4,119	619
Trailer tax	1,600	1,600	1,696	96
Franchise fees	4,250	4,250	5,243	993
Other revenues	3,950	3,950	8,840	4,890
Interest	2,850	2,850	7,732	4,882
Hall rental	11,500	11,500	6,710	(4,790)
	<u>432,600</u>	<u>436,100</u>	<u>461,005</u>	<u>24,905</u>
Expenditures				
Township board	6,100	6,100	3,408	2,692
Supervisor	20,400	20,400	19,607	793
Elections	16,200	16,200	11,629	4,571
Tax preparation	9,500	13,000	11,338	1,662
Assessor	21,600	28,350	25,634	2,716
Professional fees	10,800	10,800	5,424	5,376
Clerk	32,300	32,300	29,138	3,162
Board of review	1,500	1,500	1,304	196
Treasurer	32,300	32,300	27,574	4,726
Building and grounds	38,250	38,250	22,136	16,114
Cemetery	52,600	52,600	35,928	16,672
General government	142,950	141,675	47,525	94,150
Emergency services	20,000	20,000	17,940	2,060
Planning Commission	3,600	3,600	875	2,725
Drains at large	15,000	15,000	4,482	10,518
Roads	181,500	181,500	146,348	35,152
	<u>604,600</u>	<u>613,575</u>	<u>410,290</u>	<u>203,285</u>
Excess (deficiency) of revenue over expenditures	<u>(172,000)</u>	<u>(177,475)</u>	<u>50,715</u>	<u>228,190</u>
Fund balance, April 1	<u>636,216</u>	<u>636,216</u>	<u>636,216</u>	<u>-</u>
Fund balance, March 31	\$ <u>464,216</u>	\$ <u>458,741</u>	\$ <u>686,931</u>	\$ <u>228,190</u>

Township Of Perry
Schedule of Revenues, Expenditures, and Changes in Fund Balance
Budget and Actual – Special Assessment Fund
March 31, 2020

	Budgeted Amounts			Variance Favorable (Unfavorable)
	Original	Final	Actual	
Revenues:				
Special assessments	\$ 70,800	70,800	75,523	4,723
Interest	10	10	26	16
Other revenue	550	550	420	(130)
	<u>71,360</u>	<u>71,360</u>	<u>75,969</u>	<u>4,609</u>
Expenditures				
Thornapple Drive	8,500	8,500	3,821	4,679
Clifford Fields lights	3,600	3,600	3,592	8
Bennett Drive lights	2,800	2,800	2,744	56
Rose Blvd lights	2,000	2,000	1,886	114
Lansing Road lights	5,000	5,000	2,905	2,095
Lights at large	675	675	425	250
Ambulance	62,000	62,000	60,196	1,804
Contingency	<u>24,785</u>	<u>24,785</u>	<u>-</u>	<u>24,785</u>
	<u>109,360</u>	<u>109,360</u>	<u>75,569</u>	<u>33,791</u>
Excess (deficiency) of revenues over expenditures	180,720	180,720	400	38,400
Fund balance, April 1	<u>46,305</u>	<u>46,305</u>	<u>46,305</u>	<u>-</u>
Fund balance, March 31	\$ <u><u>227,025</u></u>	<u><u>227,025</u></u>	<u><u>46,705</u></u>	<u><u>38,400</u></u>

COMBINING STATEMENTS

Township Of Perry
Combining Balance Sheet – General Fund
March 31, 2020

	General Fund	Land and Building Fund	Road Fund	Improvement Fund	Total
Assets					
Cash	\$ 238,428	48,679	114,914	-	402,021
Investments	63,590	58,663	-	113,075	235,328
Taxes receivable	5,714	-	-	-	5,714
Due from State	51,788	-	-	-	51,788
	<u>359,520</u>	<u>107,342</u>	<u>114,914</u>	<u>113,075</u>	<u>694,851</u>
Liabilities					
Accounts payable	6,720	-	-	-	6,720
Deposit payable	1,200	-	-	-	1,200
	<u>7,920</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,920</u>
Fund Balance					
Restricted	-	-	73,864	-	73,864
Committed	-	107,342	41,050	113,075	261,467
Assigned	63,585	-	-	-	63,585
Unassigned	288,015	-	-	-	288,015
	<u>351,600</u>	<u>107,342</u>	<u>114,914</u>	<u>113,075</u>	<u>686,931</u>
	\$ <u>359,520</u>	<u>107,342</u>	<u>114,914</u>	<u>113,075</u>	<u>694,851</u>

Township Of Perry
Combining Statement of Revenues, Expenditures, and
Changes in Fund Balance – General Fund
March 31, 2020

	General Fund	Land and Building	Road Fund	Improvement Fund	Total
Revenues:					
Taxes and penalties	\$ 105,739	-	-	-	105,739
State-shared revenue	304,675	-	-	-	304,675
Charges for services	16,251	-	-	-	16,251
Interest	3,948	1,283	114	2,387	7,732
Hall rental	6,710	-	-	-	6,710
Other revenues	<u>19,898</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,898</u>
	<u>457,221</u>	<u>1,283</u>	<u>114</u>	<u>2,387</u>	<u>461,005</u>
Expenditures:					
Township board	3,408	-	-	-	3,408
Supervisor	19,607	-	-	-	19,607
Elections	11,629	-	-	-	11,629
Tax preparation	11,338	-	-	-	11,338
Assessor	25,634	-	-	-	25,634
Professional services	5,424	-	-	-	5,424
Clerk	29,138	-	-	-	29,138
Board of review	1,304	-	-	-	1,304
Treasurer	27,574	-	-	-	27,574
Building and grounds	22,136	-	-	-	22,136
Cemetery	35,928	-	-	-	35,928
General government	47,525	-	-	-	47,525
Emergency services	17,940	-	-	-	17,940
Planning Commission	875	-	-	-	875
Drains at large	4,482	-	-	-	4,482
Roads	<u>146,348</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>146,348</u>
	<u>410,290</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>410,290</u>
Excess (deficiency) of revenue over expenditures	<u>46,931</u>	<u>1,283</u>	<u>114</u>	<u>2,387</u>	<u>50,715</u>
Other financing sources (uses) operating transfer in (out)	<u>(5,000)</u>	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenues and other sources over expenditures and other uses	41,931	6,283	114	2,387	50,715
Fund balance, April 1	<u>309,669</u>	<u>101,059</u>	<u>114,800</u>	<u>110,688</u>	<u>636,216</u>
Fund balance, March 31	\$ <u>351,600</u>	<u>107,342</u>	<u>114,914</u>	<u>113,075</u>	<u>686,931</u>

