

**PERRY TOWNSHIP**  
**Regular Meeting Minutes**  
**October 1, 2025**

**Present:** Mark Fulks, Supervisor; Troy Parmalee, Treasurer; Veronica Howard, Clerk; Mark Fraser and Francis Griffith, Trustees.

**Guests:** Beth Andrus- Planning Commission

The Supervisor started the meeting with the pledge to the flag.

The agenda was approved as amended. Griffith moved; Fraser seconded. All ayes. Carried.

**I69 International Trade Quarter, Local Development Finance Authority Public Information Session:** Presently there is \$65,020 of funds on hand with another \$10,000 expected in December. That money is all on reserve for utility improvements along Lansing Road.

The September 3, 2025 Regular Meeting Minutes were approved as typed and presented. Fulks moved; Griffith seconded. All ayes. Carried.

**SSESA:** Trustee Fraser reported on the expansion of hospital transfer coverage to 24 hours. There have been over 200 monthly transfers.

**DDA:** Next meeting October 15, 2025, at 6:30 p.m.

**Planning Commission:** Draft zoning ordinance (279 pages) sent to board; attorney review and public hearing to follow. Master Plan amendments in progress. Beth Andrus and Supervisor Fulks met with Locke Township regarding their zoning services.

**Library:** Historical newspaper project ongoing; Bonnie Shaw appointed Byron Branch lead; continued solar tax revenue.

Financial Report: Presented by Treasurer Parmalee. Motion by Fraser, Seconded by Griffith, to approve bills. Roll Call: Howard, Parmalee, Fulks, Fraser, Griffith. All Ayes. Motion carried.

**CORRESPONDENCE:**

SCOA Newsletter – October 2025

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

- DDA SEDP Pledge- The annual DDA SEDP pledge of \$2500 will be taken to the DDA board on October 15, 2025.

- Planning Commission Bylaws Amendments: Updates to public comment time, special meeting procedures, and posting timelines. Fraser moved; Griffith seconded. All ayes. Carried.
- Planning Association / Maps: Approval to purchase large zoning map (\$195) and Michigan Association of Planning (MAP) membership (\$75). Parmalee moved; Howard seconded. Roll Call: Fulks, Griffith, Howard, Parmalee, Fraser. Motion carried.
- BS&A Software Proposal: Approval to purchase Community Development Suite, not to exceed \$25,000. Parmalee moved; Fraser seconded. Roll Call: Fraser, Fulks, Griffith, Howard, Parmalee. All Ayes. Motion carried.
- Annual Audit Report: Treasurer Parmalee reported clean audit; General Fund increased by \$36,000; expenditures were less than expeted; audit cost \$7,800. Fraser moved; Griffith seconded. Roll Call: Parmalee, Fulks, Fraser, Griffith, Howard. All Ayes. Motion carried

**PUBLIC COMMENT:**

None.

**Adjourn:** Griffith moved; Parmalee seconded. Carried.

Veronica Howard, Clerk  
Perry Township

[https://youtu.be/3ZBKsXUSgHM?si=-4Low9\\_bvUkEFQTs](https://youtu.be/3ZBKsXUSgHM?si=-4Low9_bvUkEFQTs)