

Perry Township
Regular Meeting Minutes
November 5, 2025

Present: Mark Fulks, Supervisor; Veronica Howard, Clerk, Troy Parmalee, Treasurer, Francis Griffith and Mark Fraser, Trustees.

Absent: None.

Guest: Beth Andrus, Planning Commission; Matthew Shepard, County Commissioner

The Supervisor opened the meeting with the pledge to the flag.

The **agenda was approved**. Fraser moved; Griffith seconded. All ayes Carried.
The **October 1, 2025 Regular Meeting Minutes** were approved as typed and presented.
Parmalee moved; Griffith seconded. All ayes Carried.

Public Comment: None.

Sheriff: 16 traffic stops; 119 total calls for the month of October.

SSESA: Audit has been received. State appropriations approved for two fully equipped ambulances (\$1.2 million). A third ambulance has been ordered due to high fleet usage.

DDA: Groundbreaking ceremony held for the new Asphalt Plant; well attended by local and county officials. Next DDA meeting scheduled for January.

Zoning: One permit issued for a deck replacement on Thornapple Drive.

County Commissioner: Commissioner Board voted to continue the contract with Dr. Boggs.

Library: Morrice Branch installed new furnace and central air unit. Village considering bathroom updates.

SEDP: Audit has been received. SEDP five-year marketing plan approved. Annual open house scheduled for December 6, 2025. Land Bank program progressing; additional funds received from unused community allocations. Blight elimination funding was removed from the state budget. CDBG funding for home repair assistance awaiting final approval.

Planning Commission: Public hearing held November 4 on proposed township zoning ordinance.

The **financial statement was approved to pay the bills**. Road projects came in \$5,000 under budget. BS&A software cost came in under budget at \$19,915 (half paid). Revenue sharing check received; township at 69.3% of annual budget. Fraser moved; Griffith seconded. Roll Call: Howard, Parmalee, Fulks, Griffith, Fraser. All ayes Carried.

Correspondence: SCOA Newsletter – November 2025, Locke Township – Cemetery pricing updates, Morrice DDA – Informational meeting (October 22, 2025), Morrice 150-Year Celebration – 2026 Announcement

Announcements: Supervisor Fulks reported that Perry Township has notified Shiawassee County of its intent to adopt its own zoning ordinance effective January 1,

2026. The County was asked to refrain from zoning actions contrary to township recommendations for the remainder of 2025. County officials were supportive of the transition.

Unfinished Business:

- **Planning Commission Updates-** Letters were sent to zoning service providers; proposals due by November 20. Ordinances are currently under attorney review. Letters were sent to neighboring municipalities for master plan amendment notices.
Motion: Parmalee **Seconded:** Howard, that the Planning Commission retain authority for final adoption of master plan amendments. All ayes. Carried. Discussion held regarding the creation of a Zoning Board of Appeals (ZBA). Minimum of three members required, including one Planning Commission member.

New Business:

- **Board of Review-** Scheduled for December 9, 2025, at 9:30 a.m. NO HEARING at this meeting. Review for clerical and qualified errors or mutual mistakes of fact on assessment rolls.
- **Drains-at-Large-** Approve to pay invoice for drains at large. **Motion:** Fraser **Seconded:** Parmalee **Roll Call Vote:** Griffith, Howard, Parmalee, Fulks, Fraser — **All Ayes. Motion Carried.**
- **Hall Floor Maintenance-** Approve quote from Foster's Flooring for re-waxing township hall floors (\$948) and optional six-month maintenance (\$692).
Motion: Parmalee **Seconded:** Griffith **Roll Call:** Fulks, Griffith, Fraser, Howard, Parmalee. All Ayes. Motion carried.
- **Public Hearing-** Set a public hearing for adoption of the Perry Township Zoning Ordinance on December 3, 2025, at 7:00 p.m. **Motion:** Parmalee **Seconded:** Griffith. All ayes. Carried.

Public Comments: None.

Adjourned: Parmalee moved; Howard seconded. All ayes Carried.

Veronica Howard, Clerk

<https://youtu.be/t5aqfsHYZYQ?si=OHyDoRIwWUyVuRD2>