

Perry Township
Regular Meeting Minutes
December 3, 2025

Present: Mark Fulks, Supervisor; Troy Parmalee, Treasurer; Francis Griffith and Mark Fraser, Trustees.

Absent: Veronica Howard, Clerk

Guest: Beth Andrus, Planning Commission; John Slocum; Tim Bontrager; Chris Cannon, Jeremy Dietz, John Plowman, Mike Constone, Ric Crawford, Road Commission; Matthew Shepard, County Commissioner

The Supervisor opened the meeting with the pledge to the flag.

The agenda was approved as amended to add Zoning Permit Application and Fee Structure under New Business. Motion by Parmalee, supported by Griffith, to approve the agenda as amended. All ayes Carried.

Motion by Fulks, supported by Griffith, to approve the December 3, 2025 Regular Meeting Minutes. Motion carried.

Motion by Parmalee, supported by Fraser, to approve the December 22, 2025 Special Meeting Minutes. Motion carried.

Public Comment: None.

SSESA: SSESA remains in a strong financial position with continued improvement noted over the prior year.

DDA: Next meeting- January 21, 2025 at 6:30pm.

Co. Comm: Shepard commented on the actions at the last Board of Commissions Meeting.

SEDP: The Board acknowledged the retirement of Mark Hudson from Daystarr and the SEDP Board and discussed upcoming officer elections and strategic planning.

Planning Commission: Hearing for the Land Use Plan adoption will be held in February.

The **financial statement was approved to pay the bills.** Fraser moved; Griffith seconded. Roll Call: Parmalee, Fulks, Griffith, Fraser. All ayes Carried.

Correspondence: SCOA January 2025 Newsletter, December CDL Meeting Minutes, ITC Transmission Lines, Shiawassee County Clerk- Morrice Area Schools, Engineer Flyer.

Unfinished Business: The Board discussed a prior letter request to the County regarding outstanding zoning violations. No response has been received. Mark Fulks will follow up.

New Business:

- **Planning Commission Appointment-** Motion by Parmalee, supported by Fraser, to appoint Tim Bontrager to fill the unexpired Planning Commission term ending March 31, 2026. Call Vote: Griffith, Parmalee, Fulks, Fraser— All Ayes. Motion carried. Mr. Bontrager was sworn in

- **Michigan Association of Planning Membership-** Motion by Parmalee, supported by Griffith, to approve membership in the Michigan Association of Planning through June 30, 2027 at a cost of \$1,162.50 for up to 12 members. All Ayes. Motion carried.
- **2026 Board of Review Meeting Dates- Motion by Fraser, supported by Griffith, to approve the 2026 Board of Review meeting schedule as presented. All Ayes. Motion carried.**

BOARD OF REVIEW – PERRY TOWNSHIP – YEAR 2026 DATES

The 2026 Board of Review dates are as follows:

Organizational Meeting: Tuesday, March 3, 2026, at 9:00 AM at the Perry Township Hall, 2770 W. Ellsworth Road, Perry, MI 48872.

1st Hearing Session: Tuesday, March 10, 2026, from 9:00 AM to 3:00 PM at Perry Township Hall, to hear Perry Township resident(s) protests.

2nd Hearing Session: Wednesday, March 11, 2026, from 3:00 PM to 9:00 PM at Perry Township Hall to hear protests from Perry Township residents.

The Board of Review will be meeting on Tuesday, July 21, 2026, at 9 AM at the Assessor's Office located at the Perry Township Hall. This includes qualified errors listed in MCL 211.53b(8); and appeals related to poverty exemptions, qualified agricultural property exemptions.

The Board of Review will be meeting on Tuesday, December 15, 2026, at 9 AM at the Assessor's Office located at the Perry Township Hall. Again, includes qualified errors and the like.

The State of Michigan sets the dates of the Board of Review (MCL 211.29) & (MCL 211.30).

- **Zoning Permit Application and Fees-** Motion by Fraser, supported by Griffith, to establish a zoning permit fee of \$80. Call Vote: Griffith, Parmalee, Fulks, Fraser— All Ayes. Motion carried.
Motion by Fraser, supported by Griffith, to adopt the Township Zoning Permit Application as presented. All Ayes. Motion carried.
Motion by Parmalee, supported by Fraser, to authorize the Township Board to establish additional zoning-related fees as needed until a comprehensive fee schedule is adopted. All Ayes. Motion carried.
- **Road Commission Presentation-** Representatives from the Shiawassee County Road Commission presented the proposed 2026 road projects and cost estimates. They will update with some pricing and distances.

Public Comments: None.

Adjourned: Parmalee moved; Fraser seconded. All ayes Carried.

Veronica Howard, Clerk

<https://youtu.be/n5aeeORA0ho?si=y3hWlQqCpczo> BIM