

Perry Township
Regular Meeting Minutes
February 3, 2026

Present: Mark Fulks, Supervisor; Veronica Howard, Clerk; Troy Parmalee, Treasurer; Francis Griffith and Mark Fraser, Trustees.

Guest: Beth Andrus, Planning Commission; Martha Bashore; Al Sipes; Rob Schwalm; John Slocum; Jim Bennett; Matthew Shepard, County Commissioner

The Supervisor opened the meeting with the pledge to the flag.

The agenda was approved as amended to add Zoning Permit Application and Fee Structure under New Business. Motion by Fraser, supported by Griffith, to approve the agenda as amended. All ayes Carried.

Motion by Parmalee, supported by Howard, to approve the January 7, 2026 Regular Meeting Minutes. Motion carried.

Public Comment: None.

Sheriff: 21 traffic stops; 112 total calls for the month of January.

SSESA: One new ambulance is currently being lettered and equipped and is expected to arrive soon. Ambulance crews are now housed in improved quarters near the hospital, allowing for 24-hour coverage once fully operational.

DDA: Non-functioning streetlights on Rose Boulevard were repaired by replacing sensors. DDA budget approved, remaining the same as last year with an added \$15,000 for additional lighting. Next DDA meeting scheduled for April 15, 2026 at 6:30 p.m.

Zoning: Three zoning permits processed to date, with several pending.

SEDP: Brownfield TIFA plan approved for the housing development. Land Bank Authority continues to work on CDBG and rental repair grants.

Planning Commission: Annual report approved and forwarded to the Board. Recommendations made for ZBA appointments. Public hearing for minor Master Plan amendments scheduled for February 19, 2026.

The **financial statement was approved to pay the bills**. Fraser moved; Griffith seconded. Roll Call: Howard, Parmalee, Fulks, Griffith, Fraser. All ayes Carried.

Correspondence: SCOA February 2026 Newsletter, Shiawassee County- Jaedyn's Way, Conway Township proposed master plan.

New Business:

- **Orkin Pest Control Contract-** Motion by Parmalee, second by Fraser, to renew the Orkin pest control contract for 1 year in the amount of \$1,158.11. Call Vote: Howard, Parmalee, Fulks, Fraser, Griffith. — All Ayes. Motion carried.
- **Annual Meeting & Budget Hearing-** Motion by Parmalee, second by Griffith, to set the Annual Meeting and Budget Hearing for March 4, 2026 at 7:00 p.m.. All Ayes. Motion carried.
- **Budget Workshop-** Motion by Parmalee, second by Griffith, to set a Budget Workshop for February 10, 2026 at 7:00 p.m. All Ayes. Motion carried.

- **Federal Poverty Guidelines-** Motion by Fraser, supported by Griffith, to adopt the 2026 Federal Poverty Guidelines for Board of Review poverty determinations. All Ayes. Motion carried.
- **Supervisor Salary Resolution. Resolution #02-2026-** Pay increase from \$25,000 to \$26,800. Fraser Moved. Parmalee Seconded. Roll call: Parmalee, Fulks, Fraser, Griffith, Howard. All ayes Carried.
- **Treasurer Salary Resolution. Resolution #03-2026-** Pay increase from \$25,000 to \$26,800. Fraser Moved. Fulks Seconded. Roll call: Fulks, Fraser, Griffith, Howard, Parmalee. All ayes Carried.
- **Clerk Salary Resolution. Resolution #04-2026-** Pay increase from \$31,000 to \$32,800. Parmalee Moved. Griffith Seconded. Roll call: Fraser, Griffith, Howard, Parmalee, Fulks. All ayes Carried.
- **Land Division Ordinance-** Motion by Parmalee, supported by Griffith, to adopt the Land Division Ordinance as presented. Call Vote: Griffith, Howard, Fraser, Parmalee, Fulks— All Ayes. Motion carried.
- **Construction Code Ordinance-** Motion by Fulks, supported by Howard, to adopt the Construction Code Ordinance as presented. Call Vote: Fraser, Parmalee, Fulks, Griffith, Howard — All Ayes. Motion carried.
- **Construction Board of Appeals. Resolution #05-2026-** Motion by Parmalee, supported by Fraser, to adopt **Resolution #05-2026** establishing the Construction Board of Appeals. Call Vote: Parmalee, Fulks, Griffith, Howard, Fraser. — All Ayes. Motion carried.
- **Zoning Board of Appeals Appointments-** Motion by Parmalee, supported by Griffith, to appoint Martha Bashore to the ZBA for a 3-year term ending 3/31/2029. Call Vote: Fulks, Fraser, Griffith, Parmalee, Howard.— All Ayes. Motion carried. Motion by Parmalee, supported by Howard, to appoint John Adrian and Robert Schwalm to the ZBA for a 2-year term ending 3/31/2028. Call Vote: Fraser, Griffith, Parmalee, Howard, Fulks.— All Ayes. Motion carried. Motion by Parmalee, supported by Howard, to appoint Jim Bennett and Duane Wood to the ZBA for a 1-year term ending 3/31/2027. Call Vote: Griffith, Howard, Parmalee, Fulks, Fraser.— All Ayes. Motion carried. Motion by Parmalee, supported by Fulks, to appoint Francis Griffith as a ZBA alternate for a 3-year term ending 3/31/2029. Call Vote: Howard, Parmalee, Fulks, Fraser, Griffith.— All Ayes. Motion carried. ZBA compensation set at \$85 per meeting.
- **DDA Appointments-** Motion by Parmalee, supported by Fraser, to appoint Kay Smith and Robert Piro to the DDA for a 4-year term ending 3/31/2030. Call Vote: Griffith, Howard, Parmalee, Howard, Fulks, Fraser.— All Ayes. Motion carried.
- **Zoning Fee Schedule-** Motion by Parmalee, supported by Fraser, to adopt the Zoning Fee Schedule with the amendment to the address request fee to be set at \$50. Call Vote: Fulks, Fraser, Griffith, Howard, Parmalee.— All Ayes. Motion carried.
- **Zoning Applications-** Motion by Parmalee, supported by Griffith, to adopt applications for: Zoning District Amendment, Special Use Permit and Site Plan Review. All Ayes. Motion carried.

Public Comments: None.

Adjourned: Parmalee moved; Fraser seconded. All ayes Carried.

Veronica Howard, Clerk

<https://youtu.be/IZ3KdQe8kzQ?si=bvb7AtafrXagQM6R>